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1 <!DOCTYPE html PUBLIC "-//W3C//DTD XHTML 1.0 Transitional//EN" "http://www.w3.org/TR/xhtml1/DTD/xhtml1-transitional.dtd">
2 <html xmlns="http://www.w3.org/1999/xhtml">
3 <head>
4 <meta http-equiv="Content-Type" content="text/html; charset=utf-8" />
5 <title>Netiquette - Being Smart and Safe Online</title>
6 <link rel="shortcut icon" href="favicon.ico" />
7 <style type="text/css">
8 body {
9     font-family: Verdana, Arial, Helvetica, sans-serif;
10    font-size: 14px;
11    background-color: #CCC;
12    color: #000000;
13 }
14 h1 {
15     font-variant: small-caps;
16 }
17 h2 {
18     letter-spacing: 0.1em;
19 }
20 #container {
21     background-color: #FFC;
22     border: 2px solid #000000;
23     padding: 10px;
24     width: 800px;
25     margin-left: auto;
26     margin-right: auto;
27 }
28 #header {
29     line-height: 1.4em;
30 }
31 #main {
32     line-height: 1.8em;
33     float: left;
34     clear: left;
35     width: 500px;
36     padding-right: 15px;
37     text-indent: 10px;
38 }
39 #footer {
40     font-weight: bold;
41     color: #666666;
42     clear: left;
43     width: 500px;
44 }
45 #callout {
46     float: right;
47     clear: right;
48     border: 1px solid #000000;
49     width: 270px;
50     font-family: "Trebuchet MS", Arial;
51     background-color: #FF9;
52     padding-right: 5px;
53     padding-left: 5px;
54 }
55 #quote {
56     text-align: center;
57 }
58 .quote_text {
59     font-size: 14px;
60     font-style: italic;
61 }
62 .definition_headings {
63     font-size: 14px;
64     font-weight: bold;
65 }
66 .no_image_boarder {
67     border-top-style: none;
68     border-right-style: none;
69     border-bottom-style: none;
70     border-left-style: none;
71 }
72 </style>
73 </head>
74
75 <body>
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76 <!-- Division Container -->
77 <div id="container">
78
79 <!-- Division section for the page heading -->
80 <div id="header">
81 <h1>Netiquette: Being Smart and Safe Online</h1>
82 <p><span class="definition_headings">Description:</span> This is a guide to smart and safe computer use on the internet.
83 It is an outline of best practices for all internet users and is focused on privacy and safety.</p>
84
85 <div id="quote">
86 <p>&quot;<span class="quote_text">You have zero privacy anyway, get over it.</span>
87 &quot;; -Scott McNealy, CEO, Sun Microsystems</p>
88 </div>
89 <hr />
90 </div>
91 <!-- End division section for the page heading -->
92
93 <!-- Division section for the page body -->
94 <div id="main">
95 <p>
96 <span class="definition_headings">Netiquette Defined</span> - Netiquette is the combination of two words: &quot;net&quot;
97 and &quot;etiquette&quot;; with &quot;net&quot;; short for the &quot;internet&quot;. Netiquette applies common courtesy and
98 etiquette practices to the internet. It is a set of guidelines for civil electronic communication and covers e-mail,
99 discussion forums, blogs, online communities and instant messaging.</p>
100 <p><span class="definition_headings">Privacy on the Internet:</span> The Internet is our modern public forum and all
101 communications you create should be treated as public, viewable by anyone. Be cautious about revealing personal information.
102 Think about the perception someone forms about you from the information you make public. More importantly, think about how
103 they could use it against you.</p>
104 <p><span class="definition_headings">Safety on the Internet:</span> Safe computing practices are designed to keep your
105 system running properly and free of unwanted programs commonly called &quot;virus&quot;; and &quot;spyware&quot;. As a
106 group, these programs are often called &quot;malware&quot;. They can disrupt your system, invade your privacy and cause
107 you to lose important information. Sophisticated virus programs can scan your address book and send unauthorized email
108 to your contacts thereby infecting them. Netiquette includes keeping yourself safe so that those you interact with are
109 also safe.
110 </p>
111 </div>
112 <!-- End division section for the page body -->
113
114 <!-- Division section for the callout -->
115 <div id="callout">
116 <h2>Netiquette<br />
117 Safe Computing Tips:</h2>
118 <ul>
119 <li>Use a good security suite of programs</li>
120 <li>Keep your operating system and all installed security programs up-to-date</li>
121 <li>Use your computers security and privacy settings</li>
122 <li>Don't provide your home address or phone number on public forums</li>
123 <li>Create secure passwords by mixing numbers, letters and symbols</li>
124 <li>Create your own Windows user account with a password</li>
125 <li>Don't create or forward chain letters</li>
126 <li>Don't respond to spam</li>
127 </ul>
128 </div>
129 <!-- End division section for the callout -->
130
131 <!-- Division section for the footer, copyright and html validator -->
132 <div id="footer">
133 <hr />
134 <p>&copy; 2010 Frank Ascitutto</p>
135 <p><a href="http://validator.w3.org/check?uri=referer"></a>
138 <a href="http://jigsaw.w3.org/css-validator/check/referer">
139 </a></p>
141 </div>
142 <!-- End division section for the footer, copyright and html validator -->
143 </div>
144 <!-- End Container -->
145 </body>
146 </html>
147

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